



Black Events & Advertising Inc.
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Benson's Flea Market ~ Vendor Application 2010-2011

Name: _____ Business Name: _____

Address: _____ Phone : _____ Cell: _____

City/State/Zip: _____ E-mail: _____

*E-mail Address will be used to send updates and other show information to you!

Website Address: _____ Sales Tax #: _____

*If no Tax ID# we will provide a special event tax form for you.

Vehicle Description: _____ License Plate #: _____

*vendors must adhere to the parking regulations or you may be ticketed or towed.

*Description of items you're selling: _____

**Spaces will be assigned upon availability. Consistent vendors may reserve their same space for the entire season. However, we reserve the right to assign spaces as needed, and may rearrange vendors from time to time to fill space.*

*Please check one of the following:

Table Spaces

- _____ \$40.00 for **one 8ft table** in aisle
- _____ \$75.00 for **two 8ft tables** in aisle
- _____ \$110.00 for **three 8ft tables** in aisle



Booth Spaces

- _____ \$80.00 **1/2 booth** (10x8' area) with two 8ft tables
(Only a few available, so call ahead for availability)
- _____ \$120.00 **Full booth** (10x16' area) with four 8ft tables
- _____ \$6.00 per additional 8' table for full booth
areas only. (x) _____ Tables

Table/Booth Total \$ _____ per month

* Check Payable to Benson's Flea Market (for 1st month's rent only) - **OR** charge debit/credit

***Credit info is required of all exhibitors and failure to cancel or show up for reserved shows will result in a charge to your card listed below.**

Credit Card # _____ Exp Date: _____ Sec #: _____ Billing Zip Code: _____

Name on Card: _____ Signature: _____

Please check all 2010-2011 dates you plan to attend and want to reserve your booth/table for:

- _____ September 11-12, 2010
- _____ October 2-3, 2010
- _____ November 6-7, 2010
- _____ December 4-5, 2010
- _____ January 8-9, 2011
- _____ February 5-6, 2011
- _____ March 5-6, 2011
- _____ April 2-3, 2011
- _____ April 30-May 1, 2011

**Setup: Fridays 8am-8pm &
Saturdays 7am-9am**

**Show Hours: Saturdays 9-5 & Sundays 11-4
@ W.H. Lyons Fairgrounds in Sioux Falls**

Special Requests/Comments please indicate here:

Signature

Date

**** By signing the first form, applicant acknowledges having fully read application and "Benson's Flea Market Policies" provided with this application, and agrees to abide by all rules and regulations pertaining to this event for the entire season. Subsequent bookings need not require another application; however the rules remain in effect for any shows exhibitor attends during this season.**

~ If you are a new vendor, or haven't participated in our show in the last 5 years, and another vendor referred you, please list them here so they get credit: _____.

Benson's Flea Market Policies

1. **Regular Vendors:** Regular vendors typically have the first right of refusal for their space each month. Please be sure to reserve those spaces with Kari right away or those spaces can be sold.
2. **Reservations:** You may reserve more than one month at a time but only have to pay for one show at a time. Vendors may charge booth rent to a debit/credit card they can submit to be kept on file. All exhibitors are required to provide a debit/credit card upon application to be charged if they fail to show up to setup at a show and did not pay in advance.
3. **Setup:** Vendors are not allowed to setup beyond designated times, and will not be permitted to setup once the show starts. Vendors that show up after the start without a prior phone call for permission forfeit their space and are not eligible for a refund. This is distracting to shoppers and vendors. Setup times may vary around holidays and is subject to change at any time based on Owners.
4. **Teardown:** Teardown must **be completed by 8PM on Sunday Evenings**. Vendors must consider what to bring so late teardown is not an issue. Vendors are not allowed to tear down early on either Sat or Sun. Vendors violating this rule may not be allowed to setup at any future flea markets.
5. **Parking:** There is designated vendor parking. Those choosing not to adhere to our vendor parking areas will receive a \$25 parking ticket per violation payable to Benson's Flea Market. Repeat offenders may have their vehicles towed and will not be allowed to setup any further.
6. **Check or Money Order payable to: Benson's Flea Market.** This is due 30 days prior to the show. You only have to prepay one show at a time, but may reserve several months in advance. We sometimes operate on a sellout basis, at which time you may be placed on a waiting list, so reserving your space early is recommended. Any vendor who has not paid for the show 30 days in advance may forfeit his/her space, and may be moved to another spot. However, once your payment is received, your space is guaranteed.
7. **Credit Card Reservations:** If a vendor calls to reserve a space over the phone they may have to provide a credit/debit card to hold the spot. Vendors may then opt to mail in a check or money order for payment, and the credit card will not be charged. However, if a vendor reserves a space and fails to call and cancel or does not show up for the show, the vendors credit/debit card will be charged for the space that weekend. Once a credit card is on file, that card is subject to charges anytime a vendor fails to show up.
8. **Non-Sufficient Fund Payments:** Are subject to added fees up to \$40.00 and may be turned in to collections.
9. **There are NO REFUNDS.** However, if you cannot make it to a show, but give a 10-day notice, we will apply your payment towards another show. We may consider a refund on an individual basis and the vendor may be asked to write a letter in request. A 10% fee may be charged for refund retainer.
10. **No Call No Shows:** If a vendor fails to call or show up for a show, there is NO refund, and their check will be cashed or their credit card will be charged. If not payment was received, the vendor will be required to pre-pay in advance to reserve a space at future shows, or may not be invited back.
11. **Sickness:** If a vendor is ill and calls at least 2 days or the Wednesday the week of the show, we may transfer ½ of the booth rent to another show within the same season if we are able to resell the space.
12. **Bad Weather:** In the event of severe weather that prevents vendors from traveling safely to the shows, vendors may call and we will transfer ½ of the space rent to following Months show. If that month does not work, we will sometimes make other arrangements, but is on an individual basis.
13. **Cancelled Show:** If the show is cancelled for any reason, we will transfer the money to another show or offer a refund at that time.
14. **Item Pricing:** We operate as an open marketplace and do not dictate item pricing. Each vendor is allowed to decide and price their own items accordingly. Several vendors many carry the same or similar items, and we will not get involved in pricing disputes!
15. **Taxes:** All vendors must collect and report their own taxes on items sold. 4% is our tax rate at this event. A special event tax form will be provided to all vendors who setup, however you may still report them with your regular reporting if you have a Tax ID#.
16. **Asked to Leave:** We reserve the right to ask vendors to leave the show at any time, for any reason without a refund.
17. **Insurance:** It is hereby agreed and understood that I, the exhibitor will carry the necessary insurance covering all items and property displayed, used and possessed by me, the exhibitor, in the Expo Building, and or other areas of the W. H. Lyons Fairgrounds during any of the 2010-2011 Benson's Flea Markets, and hereby exonerates Black Events & Advertising Inc., the W.H. Lyons Fairgrounds, Sponsors, workers, other vendors, and helpers from any bodily injuries, damages or losses while setting up, attending, while in transit to and from, or anytime during any of the 2010-2011 Shows.